

LOUISIANA NATIONAL GUARD
ENLISTED ASSOCIATION

BYLAWS

05 May 2024



1		Revision:	20 September 1997
2		Change:	20 September 1998
3		Change:	20 May 1999
4		Change:	15 April 2000
5		Change:	21 April 2001
6		Change:	27 March 2004
7		Change:	09 April 2005
8		Change:	22 April 2006
9		Change:	30 April 2010
10		Change:	11 April 2011
11		Change:	14 April 2012
12		Complete Revision:	12 April 2014
13		Change:	25 April 2014
14			
15	Grandchildren eligible for Scholarship.		
16	Lifetime Dues rate updated to match EANGUS.		
17	Replace Joint Junior Enlisted position with an Army and Air.		
18		Change:	07 April 2016
19	Removed Referral Letter Requirement on Scholarship Applications.		
20	Made Executive Council positions appointed and non-voting		
21	members of the Board of Directors.		
22		Change:	27 April 2017
23	Update to the process for filling vacancies for the Chairman and		
24	Vice Chairman positions.		
25		Change:	29 April 2017
26	Change to Board Position titles.		
27	Added Auxiliary President as a non-voting member of the Board of		
28	Directors.		
29	Adding a rank requirement to the Junior Enlisted positions.		
30		Change:	29 September 2018
31	Update to LANGEA logo.		
32	Strike item four of the PURPOSE OF CORPORATION 'To support the		
33	Enlisted Association of the National Guard of the United States		
34	and its Bylaws.		
35	Updates verbiage appointing state delegates to EANGUS Conference		
36	from ARTICLE III MEMBERSHIP. Adds new category of membership		
37	dues to create LANGEA only option in ARTICLE III MEMBERSHIP.		
37		Change:	05 May 2024
38	Updates verbiage for when elections are held for Executive Board Members		
39	to read 'Election of officers to the Executive Board shall be held every		
40	other year of the Regular Membership Meeting'		
41	Updates verbiage under Title X Tony Lopez Scholarship Program to say		
42	Scholarships will be awarded in the amount of \$2,000 each, with the		
43	option for the Board of Directors to increase the amount to \$3,000		
44	based off of donations to the scholarship fund and the number of		
45	Scholarships shall be determined annually by the association Board		
46	of Directors.		
47			
48			

1 Adds LANGEA Junior Enlisted Servicemember of the Year Award
2

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ARTICLE I - ORGANIZATION

NAME OF CORPORATION

The Name of the Corporation is THE LOUISIANA NATIONAL GUARD ENLISTED ASSOCIATION, INCORPORATED, hereinafter referred to as the "ASSOCIATION".

OFFICIAL LOGO

The official logo of the ASSOCIATION is displayed on the cover page of this document.

CHANGE OF NAME PROCEDURES

The name of the ASSOCIATION may be changed at any meeting of the general membership of the ASSOCIATION by a vote of two-thirds (2/3) of members present and voting, provided that first a proposed name change shall have been posted on the ASSOCIATION website at least 45 days prior to the Regular Membership Meeting.

CHANGE OF LOGO PROCEDURES

The logo of the ASSOCIATION may be changed at any meeting of the general membership of the ASSOCIATION by a vote of two-thirds (2/3) of members present and voting, provided that first a proposed logo change shall have been posted on ASSOCIATION website at least 45 days prior to the Regular Membership Meeting.

ARTICLE II - PURPOSE

STATED PURPOSE OF CORPORATION

Said ASSOCIATION is organized for the purpose of engaging in any lawful activity for which corporations may be formed under Chapter 2, Title 12, of the LA Revised Statutes. Its objective is to promote the wellbeing of the members of the Louisiana National Guard and their families. Its purposes are:

- 1) To promote the welfare of the Louisiana National Guard Community.
- 2) To encourage friendly social relationships among all military personnel and particularly members of this ASSOCIATION.
- 3) To endeavor through professionalism and leadership; to improve the position and status of the Guardsman in relationship with the civilian community and the military environment.

- 4) To assist disabled veterans and veterans in need, members of the Louisiana National Guard, their dependents, and the widows and orphans of deceased Louisiana National Guardsmen.
- 5) To provide entertainment, care, and assistance to hospitalized members of the Louisiana National Guard.
- 6) To carry on programs that perpetuate the memory of deceased members of the Louisiana National Guard and to comfort their survivors.
- 7) To conduct informational programs for its members.
- 8) To promote insurance benefits for members and their dependents.
- 9) To provide social and recreational activities for members.
- 10) To uphold the interests of the serving and retired personnel of the Louisiana National Guard, when service matters are under consideration.

CHANGING PURPOSE OF CORPORATION

The purpose of the ASSOCIATION may be changed at any meeting of the general membership of the ASSOCIATION by a vote of two-thirds (2/3) of members present and voting, provided that first a proposed change of purpose shall have been posted on the ASSOCIATION website at least 45 days prior to the Regular Membership Meeting.

ARTICLE III - MEMBERSHIP

ENLISTED MEMBERSHIP

Enlisted membership shall be current and former (to include retired service members) enlisted persons of the Army and Air National Guard units of the State of Louisiana who voluntarily elect to become enlisted members of this ASSOCIATION and shall so become in good standing upon payment of dues IAW these Bylaws. An Enlisted Membership holder may hold office and be entitled to vote in this ASSOCIATION. An Enlisted Membership holder who voluntarily elects to also join EANGUS may become an accredited state delegate to the EANGUS Annual Conference.

ASSOCIATE MEMBERSHIP

Associate membership shall be current and former officers or warrant officers of the Army and Air National Guard units of the State of Louisiana who voluntarily elect to become associate members of this ASSOCIATION and shall so become in good standing upon payment of dues IAW these

1 Bylaws, or, Associate membership shall be awarded to
2 annual, associate, or life members of The Enlisted
3 ASSOCIATION of the National Guard of the United States
4 (EANGUS) who voluntarily elect to become associate members
5 of this ASSOCIATION and shall so become in good standing
6 upon payment of dues IAW these Bylaws. An Associate member
7 may not be an accredited state delegate, is not entitled to
8 delegate representation during Annual Conferences, may not
9 hold office, and will not have voting privileges.

10 11 **ENLISTED LIFE MEMBERSHIP**

12 Upon application and payment of dues IAW these Bylaws, a
13 person who is qualified to hold an Enlisted membership may
14 be issued an Enlisted Life membership.

15 16 **ASSOCIATE LIFE MEMBERSHIP**

17 Upon application and payment of dues IAW these Bylaws, a
18 person who is qualified to hold an Associate membership may
19 be issued an Associate Life membership. An Associate Life
20 member may not be an accredited state delegate, is not
21 entitled to delegate representation during Annual
22 Conferences, may not hold office, and will not have voting
23 privileges.

24 25 **CORPORATE MEMBERSHIP**

26 Upon application and payment of dues IAW these Bylaws, and
27 approval of the Board of Directors of the ASSOCIATION;
28 organizations with a common interest in the goals and
29 objectives of the ASSOCIATION may join as a corporate
30 member. A Corporate member may not be an accredited state
31 delegate, is not entitled to delegate representation during
32 Annual Conferences, may not hold office, and will not have
33 voting privileges.

34 35 **HONORARY MEMBERSHIP**

36 The Board of Directors of the ASSOCIATION may, by majority
37 vote, confer Honorary membership upon a person who has
38 rendered outstanding service to the United States, any
39 political subdivision thereof, and the National Guard of
40 the United States. An Honorary member may not be an
41 accredited state delegate, is not entitled to delegate
42 representation during Annual Conferences, may not hold
43 office, and will not have voting privileges.

44 45 **REMOVAL OF MEMBERSHIP STATUS**

46 No member shall be removed or denied renewal, except for
47 cause. Cause shall include, but is not limited to,

1 violation of the ASSOCIATION Bylaws and/or policies, or
2 conduct unbecoming of a member of the National Guard.
3 Removing a member of the ASSOCIATION requires a two-thirds
4 (2/3) vote of the Executive Board for approval.
5 Recommendations for removal must be submitted in writing to
6 the LANGEA Secretary 45 days prior to the removal vote
7 being taken. Members approved for removal are immediately
8 removed from membership in the ASSOCIATION.
9

10 **RESIGNATION OF MEMBERSHIP**

11 Dues paying members may resign from the ASSOCIATION, upon
12 written notification to the Secretary of the ASSOCIATION.
13 However, as dues are paid on an annual basis, such members
14 will remain on the active membership rolls, with
15 appropriate annotation, until the end of the current
16 membership year as defined herein.
17

18 **DUES RATES**

19 The Board of Directors has the authority to approve
20 discounted dues measures lasting less than 12 months in
21 duration, for the purposes of increasing membership.
22

23 **ENLISTED AND ASSOCIATE ANNUAL DUES (LANGEA MEMBERSHIP ONLY)**

24 The annual dues shall be \$25.00 for all Enlisted and
25 Associate Memberships.
26

27 **ENLISTED AND ASSOCIATE ANNUAL DUES (COMBINED LANGEA AND 28 EANGUS MEMBERSHIP)**

29 The annual dues shall be the sum of Enlisted and
30 Associate Membership plus the cost of EANGUS
31 Membership at time of current transaction.
32

33 **ENLISTED AND ASSOCIATE LIFE DUES**

34 Life Membership dues are equal to 10 years of annual
35 dues.
36

37 **CORPORATE**

38 Corporate Membership dues are IAW the LANGEA Corporate
39 Membership Program.
40

41 **HONORARY**

42 Honorary Membership dues are at no cost.
43
44

1 **ARTICLE IV - BOARD OF DIRECTORS**

2

3 **BOARD OF DIRECTOR POSITIONS**

4

5 The Executive Board members of the ASSOCIATION are:

- 6 a) CHAIRMAN
- 7 b) VICE-CHAIRMAN
- 8 c) DIRECTOR - AIR
- 9 d) DIRECTOR - ARMY
- 10 e) DIRECTOR - JUNIOR ENLISTED ARMY
- 11 f) DIRECTOR - JUNIOR ENLISTED AIR
- 12 g) BOARD SECRETARY
- 13 h) BOARD TREASURER
- 14 i) PARLAMENTARIAN
- 15 j) EXECUTIVE DIRECTOR
- 16 k) AUXILIARY PRESIDENT
- 17

18 **BOARD OF DIRECTOR DUTIES**

19

20 **CHAIRMAN**

21 The Chairman shall be the chief executive officer of this

22 ASSOCIATION and is responsible to:

- 23 a) Preside at all meetings of the Board of Directors and the
- 24 ASSOCIATION.
- 25 b) Issue the call for all regular and special meeting of the
- 26 Board of Directors and the ASSOCIATION, and ensure that
- 27 these meetings are conducted.
- 28 c) Appoint the Standing and Special Committees chairmen with
- 29 the approval of the Board of Directors. The appointees
- 30 will serve concurrently with the serving Chairman, unless
- 31 sooner replaced by the Chairman.
- 32 d) Ensure that regular elections are held.
- 33 e) Perform other duties as customary with this office.
- 34 f) Shall develop a draft budget for the Association and
- 35 provide that budget to the Board of Directors for
- 36 approval, no later than the 4th Quarter Board of Directors
- 37 Meeting.
- 38

39 **VICE-CHAIRMAN**

40 When the Chairman is unable to perform his/her duties for

41 any reason, the Vice-Chairman shall occupy his/her position

42 and perform the duties of the Chairman. The Vice-Chairman,

43 under the direction of the Chairman, shall oversee the

44 function of such committees of the ASSOCIATION, as the

45 Chairman shall designate.

1
2 **DIRECTOR - AIR**

3 The Director - Air, under the direction of the Chairman,
4 shall oversee the function of such committees of the
5 ASSOCIATION, as the Chairman shall designate.
6

7 **DIRECTOR - ARMY**

8 The Director - Army, under the direction of the Chairman,
9 shall oversee the function of such committees of the
10 ASSOCIATION, as the Chairman shall designate.
11

12 **DIRECTOR - JUNIOR ENLISTED ARMY**

13 The Director - Junior Enlisted Army, under the direction of
14 the Chairman, shall:

- 15 a) Oversee the function of such committees of the
16 ASSOCIATION, as the Chairman shall designate.
17 b) Act as coordinator for junior enlisted Soldiers to
18 include liaising with, and planning for events that
19 benefit, the junior enlisted Soldiers of the ASSOCIATION.
20 c) Must be a junior enlisted Soldier at or below the rank of
21 SSG in the Louisiana Army National Guard at the time of
22 election.
23 d) If promoted to SFC after the election, they may remain in
24 the position for the remainder of their term.
25

26 **DIRECTOR - JUNIOR ENLISTED AIR**

27 The Director - Junior Enlisted Air, under the direction of
28 the Chairman, shall:

- 29 a) Oversee the function of such committees of the
30 ASSOCIATION, as the Chairman shall designate.
31 b) Act as coordinator for junior enlisted Airmen to include
32 liaising with, and planning for events that benefit, the
33 junior enlisted Airmen of the ASSOCIATION.
34 c) Must be an Airman at or below the rank of TSgt in the
35 Louisiana Army National Guard at the time of election.
36 d) If promoted to MSgt after the election, they may remain
37 in the position for the remainder of their term.
38

39 **BOARD SECRETARY**

40 The Board Secretary shall, under the supervision of the
41 Chairman and the Board of Directors, act as a liaison
42 between the Board of Directors and the membership of this
43 ASSOCIATION. In fulfillment of this, the Secretary will:

- 44 a) Have custody of, keep and maintain, general records of
45 the ASSOCIATION, including records of minutes of the
46 ASSOCIATION and Board meetings, attendance, committees

- 1 appointed, elections and addresses of all ASSOCIATION
2 members.
3 b) Have custody of the official copy of the Bylaws with all
4 amendments posted thereto.
5 c) Shall maintain a record of all Standing or Special Rules
6 established at regular membership, regular Board of
7 Directors, or special meetings. Record shall include but
8 is not limited to motions that are approved during such
9 meetings.
10

11 **BOARD TREASURER**

12 The Treasurer acting through the Executive Director, shall:

- 13 a) Receive receipt for and be custodian of all funds of any
14 nature whatsoever due the ASSOCIATION and such
15 contributions as may be made to it and deposit the same
16 in the name of the ASSOCIATION in a bank, banks, or trust
17 company, or companies to be designated by the Board of
18 Directors.
19 b) The Treasurer shall ensure that all bills and claims of
20 the ASSOCIATION are paid, and shall render to the Board
21 of Directors, at its regular meetings, or when the Board
22 of Directors so requires, an account of all such
23 transactions as Treasurer and of the financial condition
24 of the ASSOCIATION. There shall be an annual audit of
25 the books and finances of the ASSOCIATION by an internal
26 Audit Committee, and report thereof submitted by the
27 Treasurer to the Board of Directors at its regular
28 meetings.
29 c) The Treasurer shall make an annual report of finances to
30 the Regular Membership Meeting. The Treasurer shall
31 furnish such bond as may be required by the Board of
32 Directors, the premium of which will be paid from funds
33 of the ASSOCIATION.
34 d) The Treasurer shall perform all the duties incident to
35 the office of Treasurer and such other duties as from
36 time to time may be assigned to him or her by the Board
37 of Directors.
38

39 **PARLIAMENTARIAN**

40 The Parliamentarian shall:

- 41 a) Have custody of a copy of the Constitution and Bylaws and
42 all amendments posted thereto.
43 b) Expect as otherwise noted or stated in the Constitution
44 and Bylaws, all questions of order or procedure, with
45 respect to any meeting or action of this ASSOCIATION, its
46 Board of Directors, or any committee appointed hereunder,
47 shall be determined by the Parliamentarian in accordance

- 1 with Robert's Rules of Order, New Revised, as revised
2 from time-to-time, whose ruling shall be binding.
3 c) However, a vote of two-thirds (2/3) of the members
4 present and voting, upon appropriate motion, can overrule
5 any parliamentary decision.
6 d) The Parliamentarian is a non-voting member on the
7 Executive Board.
8

9 **EXECUTIVE DIRECTOR**

- 10 a) The Executive Director is appointed by the Executive
11 Board and the duties of the position are outlined in the
12 Executive Director Contract, negotiated between the
13 Executive Director and the Chairman of the ASSOCIATION.
14 b) The Executive Director Contract and Salary is approved by
15 a majority vote of the Executive Board.
16 c) The Executive Director is a non-voting member on the
17 Executive Board.
18 d) The Executive Director shall serve as an Ex-Officio
19 member of the Committee on Corporate Relations and be
20 responsible for continuity and the ASSOCIATION's
21 corporate communications.
22

23 **AUXILIARY PRESIDENT**

- 24 a) The Auxiliary President/Chairman will have a non-voting
25 position on the LANGEA Board of Directors.
26 b) The position will act as a liaison between LANGEA and the
27 Auxiliary.
28 c) This position will be filled by whoever is the elected
29 Auxiliary President/Chairman of the Louisiana National
30 Guard Enlisted Association Auxiliary.
31 d) Shall render a report of the Auxiliary at Executive Board
32 Meetings and Membership Meetings.
33

34 **BOARD OF DIRECTORS ELECTIONS**

- 35 a) The Chairman shall appoint a Committee on Nominations to
36 meet for the purpose of organizing the election of
37 officers for the ASSOCIATION.
38 b) The Committee on Nominations shall receive the nomination
39 forms for each elected office.
40 c) The Committee on Nominations shall present eligible
41 nominations to the general membership during the Regular
42 Membership Meeting for a vote.
43 d) Nominations may be made from the floor of the general
44 membership meeting, but must be made prior to the report
45 of the Committee on Nominations.

- 1 e) Elections will take place after the report of the
2 Committee on Nominations, but before the adjournment of
3 the Regular Membership Meeting.
4 f) The positions of Vice-Chairman, Director - Air, Director
5 - Army, Director - Junior Enlisted Army, Director -
6 Junior Enlisted Air, Board Secretary, and Board Treasurer
7 shall be elected by plurality vote of a Regular
8 Membership Meeting of the ASSOCIATION, meaning that
9 regardless whether any one nominee receives a majority of
10 all the votes cast, the nominee with the most votes after
11 voting closes, wins the election.
12 g) The position of Vice Chairman will assume the position of
13 Chairman upon the completion of the two year term, so the
14 position of Chairman is not elected every two years.
15 h) The Parliamentarian is an appointed position by the
16 Chairman, and is not an elected position of the Executive
17 Board. The Executive Director position is appointed and
18 approved by the Executive Board, and is not an elected
19 position of the Executive Board.
20

21 **BOARD OF DIRECTORS TERMS OF OFFICE**

22 Election of Officers to the Executive Board shall be held
23 every other year of the Regular Membership Meeting for the term of
24 two (2) years and they shall take office on the first day
25 following the completion of the regular membership meeting.
26
27

28 **BOARD OF DIRECTORS VACANCIES**

- 29 a) In the event the office of Chairman becomes vacant, the
30 Vice-Chairman will immediately fill the office of
31 Chairman.
32 b) In the event the office of Vice-Chairman becomes vacant,
33 the Director of the opposite service will temporarily
34 fill the Vice-Chairman position while continuing to serve
35 in their Director position. The Chairman will call a
36 special membership meeting within 90-days of the vacancy
37 to elect a new Vice-Chairman.
38 c) In the event of a vacancy in another office, within 90-
39 days the Chairman shall appoint, and the Executive Board
40 elect, another member to fill the unexpired term.
41 d) In the event of a vacancy in the office of
42 Parliamentarian, the Chairman appoints another
43 Parliamentarian.
44 e) In the event the office of the Chairman and Vice-Chairman
45 become vacant at the same time,, any remaining Executive
46 Board member will call a special membership meeting to
47 elect a new Chairman and Vice-Chairman.

1
2 **BOARD OF DIRECTORS DUTIES**

3 The Board of Directors:

- 4 a) Shall develop and approve an annual budget for the
5 ASSOCIATION no later than 1 December of the previous
6 year. For example, the 2015 budget must be developed and
7 approved no later than 1 December 2014.
8 b) May amend the budget as necessary by a majority vote.
9 c) May order an audit of records and finances of the
10 ASSOCIATION by a Certified Public Accountant in addition
11 to the annual audit.
12 d) May call a Special Meeting of the ASSOCIATION, fix the
13 time and place therefore, and direct the Chairman of the
14 ASSOCIATION to issue the call for the Meeting, through a
15 majority vote.
16 e) May determine whether any officer of the ASSOCIATION will
17 receive a salary, compensation, or allowances in lieu of
18 expenses and fix the rate, amount or amounts of time, and
19 method of payment thereof.
20
21

22 **ARTICLE V - AREA REPRESENTATIVES**

23
24 **CHAIRMAN DUTIES**

- 25 a) Prepare a slate of names that he/she requests to have
26 confirmed by the Board of Directors.
27 b) The names must be confirmed by the Board of Directors, by
28 a majority vote, before they may be appointed and serve
29 in that capacity.
30

31 **AREA REPRESENTATIVE POSITIONS**

- 32 a) DIRECTOR JOINT JOINT FORCES HEADQUARTERS
33 b) DIRECTOR JOINT RETIREES
34 c) DIRECTOR ARMY 61ST TROOP COMMAND
35 d) DIRECTOR ARMY STATE AVIATION COMMAND
36 e) DIRECTOR ARMY 256TH INFANTRY BRIGADE
37 f) DIRECTOR ARMY 225TH ENGINEER BRIGADE
38 g) DIRECTOR ARMY RECRUITING AND RETENTION
39 h) DIRECTOR ARMY 139TH REGIONAL SUPPORT GROUP
40 i) DIRECTOR ARMY 199TH LEADERSHIP REGIMENT
41 j) DIRECTOR AIR 159TH FIGHTER WING
42 k) DIRECTOR AIR 214TH ENGINEERING INSTALLATIONS SQ
43 l) DIRECTOR AIR 236TH COMBAT CONTROL SQ
44 m) DIRECTOR AIR 122ND AIR SUPPORT OPERATIONS SQ / 259TH AIR
45 TRAFFIC CONTROL SQ

1 **AREA REPRESENTATIVE TERMS OF OFFICE**

2 Appointments as an Area Representative will be on an as
3 needed basis. Area Reps shall serve in that position until
4 relieved by the Chairman or until they resign from the
5 position.
6

7 **AREA REPRESENTATIVE VACANCIES**

8 In the event of a vacancy for an Area Representative:
9 a) The President shall provide the name of a replacement to
10 the Board of Directors, for confirmation.
11 b) The Board of Directors, by majority vote, shall confirm
12 the new Area Representative.
13
14

15 **ARTICLE VI - MEETINGS**

16
17 **REGULAR MEMBERSHIP MEETING (also known as Annual Conference)**

18 An annual meeting of the ASSOCIATION shall be held each
19 year.
20

21 **SPECIAL MEMBERSHIP MEETING**

22 Special meetings may be called by the Chairman after a
23 majority vote of the Board of Directors.
24

25 **REGULAR BOARD OF DIRECTORS MEETING**

26 The Board of Directors shall meet quarterly.
27

28 **SPECIAL BOARD OF DIRECTORS MEETING**

- 29 a) Special meetings of this ASSOCIATION may be called by the
30 Chairman, at his/her discretion, and shall be called by
31 the Chairman when requested by the Board of Directors, at
32 a time and place determined by the person requesting
33 same.
34 b) A majority of the Board of Directors may call a special
35 meeting of the Board by verbal or written notice to all
36 members of this Board.
37

38 **QUORUM**

- 39 a) BOARD OF DIRECTORS: A quorum shall exist at any meeting
40 of the Board of Directors when at least 50% of the
41 members of the said Board are present. Proxy votes are
42 not permitted.
43 b) REGULAR MEMBERSHIP MEETING: A quorum shall exist at any
44 conference or meeting of the active membership when not
45 less than 6 of the Major Commands listed below are
46 represented and not less than 30 active members are
47 present.

- 1 c) Major Commands are:
2 a. JOINT FORCES HEADQUARTERS
3 b. 61ST TROOP COMMAND
4 c. STATE AVIATION COMMAND
5 d. 256TH INFANTRY BRIGADE
6 e. 225TH ENGINEER BRIGADE
7 f. RECRUITING AND RETENTION COMMAND
8 g. 139TH REGIONAL SUPPORT GROUP
9 h. 199TH LEADERSHIP REGIMENT
10 i. AIR GUARD
11

12 **ORDER OF MEETINGS**

13 The order of business at the Regular Membership Meeting of
14 the ASSOCIATION shall be as follows:

- 15 a) Conference or Meeting is called to order by the Chairman
16 b) Posting of the Colors and the Pledge of Allegiance
17 c) Invocation
18 d) Posting of the Sergeant at Arms
19 e) Roll Call
20 f) Remarks by the Chairman
21 g) Reading and Approval of the Minutes
22 h) Reading of Communications
23 i) Report of the Secretary
24 j) Report of the Treasurer
25 k) Report of the Committees
26 l) Unfinished Business
27 m) New Business
28 n) Election of Officers
29 o) Adjournment
30

31 The Chairman may alter the agenda to meet exigencies.
32

33 **RESERVE AUTHORITY**

34 The rules contained in Robert's Rules of Order, Revised,
35 shall govern the ASSOCIATION in all cases to which they are
36 applicable except where modified by:

- 37 a) The Bylaws of the ASSOCIATION
38 b) Standing or Special Rules established by a Regular
39 Membership or Regular Board of Directors Meeting.
40

41 **UNEXCUSED ABSENCES**

42 Members of the Board of Directors absent from two
43 consecutive Board of Director Meetings (either Regular or
44 Special Board of Director Meetings) without being excused
45 by a majority vote of the Board of Directors, may be
46 considered to have resigned. Any member of the Board of
47 Directors may report their absence to any other member of

1 the Board of Directors before the start of the Meeting and
2 request approval for an excused absence by majority vote of
3 the Board of Directors.
4

5 **ELECTRONIC MEETINGS**

6 The Chairman is authorized to convene Board of Directors
7 meetings by means of teleconference, video teleconference,
8 web conference or other electronic means available.
9

10 **VOTING**

- 11 a) All voting by general membership shall be by popular vote
12 unless otherwise specified in the Constitution and Bylaws
13 of this ASSOCIATION, and shall be in accordance with
14 Robert's Rules of Order
15 b) A vote by written ballot may not be taken.
16
17

18 **ARTICLE VII - BOARD OF DIRECTORS**

19

20 **OATH OF OFFICE**

21 The following Oath of Office shall be administered to all
22 elected or appointed Officers and Directors prior to
23 assuming office:
24

25 "I, (repeat full name), do solemnly swear (or affirm) that
26 I will faithfully perform the duties of (repeat Position)
27 of the Louisiana National Guard Enlisted Association and
28 will, to the best of my knowledge and ability, preserve and
29 protect the Constitution of the United States of America,
30 the Constitution of Louisiana, and the Bylaws of this great
31 Association, so help me God."
32

33 **REMOVAL FROM THE BOARD**

34 Tenure in office is terminated (provided sufficient cause
35 has been presented) by a two-thirds vote of the Board of
36 Directors at a Regular Board of Directors Meeting, or by
37 two-thirds vote of the membership at a Regular Membership
38 Meeting.
39
40

41 **ARTICLE VIII - COMMITTEES**

42

43 **STANDING COMMITTEES**

44 The standing committees of the ASSOCIATION shall be:
45

1 **COMMITTEE ON NOMINATIONS**

- 2 a) No currently serving member of the Board of Directors
3 shall be eligible to serve on the Committee on
4 Nominations.
5 b) The Committee on Nominations will consist of at least
6 1 person, who will receive all nomination forms for
7 all offices being elected during the annual Regular
8 Membership Meeting.
9 c) The Committee on Nominations will convene on the first
10 day of a Regular Membership Meeting where elections
11 shall take place.
12 d) The Committee on Nominations Chairman will prepare a
13 slate of nominations consisting of the names of
14 eligible members of the ASSOCIATION for each office
15 required to be filled at that Regular Membership
16 Meeting.
17 e) The Committee on Nominations Chairman will submit a
18 report at the Regular Membership Meeting to the active
19 membership on nomination forms received and the office
20 for which they are running.
21

22 **COMMITTEE ON LEGISLATION**

- 23 a) The Committee on Legislation shall consist of no less
24 than two members; one for National Legislative efforts
25 and one for State Legislative efforts.
26 b) Members of this Committee may be currently serving or
27 retired members of the Louisiana National Guard, and
28 shall be appointed for a term of two years, running
29 concurrently with the Executive Board elections.
30 c) This committee shall keep informed on all matters
31 relating to proposed legislation affecting the
32 National Guard, especially that referred to it by the
33 Association.
34 d) It shall make a report at the Regular Membership
35 Meeting and publish quarterly updates to the active
36 membership on a semi-quarterly basis through
37 electronic or paper means.
38

39 **COMMITTEE ON SCHOLARSHIPS**

- 40 a) The Committee on Scholarships shall consist of members
41 of the LANGEA Auxiliary, who will accumulate all
42 scholarship applications, establish criteria and
43 deadline dates to be used in the selection of the
44 recipients of any and all LANGEA scholarships.
45 b) The Committee on Scholarships shall render an annual
46 report to the active membership at the General

1 Membership Meeting. The report shall include, at a
2 minimum, the following information:

- 3 a. Names of recipients for that year.
- 4 b. Names and information pertaining to the judges
- 5 selecting the scholarship winners for that year.
- 6

7 **COMMITTEE ON CONFERENCES**

- 8 a) The Committee on Conferences shall consist of a
- 9 Chairperson who will be the focal point for the
- 10 planning and execution of all General Membership
- 11 Meetings, and in the event of an EANGUS National
- 12 Conference where LANGEA is the host state, will be the
- 13 focal point for the State's portion of the EANGUS
- 14 National Conference planning and execution.
- 15 b) The Committee on Conferences will provide
- 16 recommendations to the Board of Directors on
- 17 Conference requirements, including but not limited to:
- 18 a. Event Space
- 19 b. Lodging
- 20 c. Food and Beverage
- 21 d. Transportation
- 22 e. Support Equipment
- 23

24 **COMMITTEE ON BYLAWS**

25 The Committee on Bylaws shall consist of a Chairperson
26 and a number of committee members determined by the
27 Chairperson of the Committee on Bylaws for the purpose
28 of:

- 29 a) Reviewing the ASSOCIATION Bylaws and recommending
- 30 areas for amendment.
- 31 b) Review Bylaws amendments submitted from the active
- 32 membership and present those amendments for
- 33 consideration at a Regular or Special General
- 34 Membership Meeting.
- 35

36 **COMMITTEE ON FINANCIAL AUDIT**

37 The Committee on Financial Audit shall:

- 38 a) Perform an annual audit of the Treasurer's records.
- 39 b) Consist of three active members of the ASSOCIATION.
- 40 c) Currently serving members of the Board of Directors
- 41 may serve on the Committee on Financial Audit.
- 42

43 **COMMITTEE ON CORPORATE RELATIONS**

44 The Committee on Corporate Relations shall:

- 45 a) Consist of not less than three members of the
- 46 ASSOCIATION. The Executive Director will serve as an
- 47 Ex-Officio member of this committee.

- 1 b) The members shall maintain connection with current and
2 potential corporate members and personnel that support
3 the objectives and administration of the ASSOCIATION.
4 c) The Committee will make reports to the Board of
5 Directors and an annual report to the membership at
6 the Regular General Membership Meeting.
7

8 **THE LOUISIANA NATIONAL GUARD JOINT VENTURE COMMITTEE**

9 The ASSOCIATION shall:

- 10 a) Appoint four representatives from its Executive Board
11 to represent the ASSOCIATION on THE LOUISIANA NATIONAL
12 GUARD JOINT VENTURE COMMITTEE.
13 b) The ASSOCIATION shall participate in the Joint Venture
14 Committee, established for the purpose of undertaking
15 projects and programs that would cover participating
16 members of the Louisiana National Guard.
17 c) At least three of the four ASSOCIATION's
18 representatives shall meet at least quarterly in the
19 Joint Venture Committee meetings.
20

21 **SPECIAL COMMITTEES**

22 The Chairman of the ASSOCIATION may appoint such special
23 committees as he/she deems necessary. The membership
24 thereof shall consist of such members as the Chairman
25 determines will democratically represent the active
26 membership.
27

28 **ARTICLE IX - AMENDMENTS TO THE BYLAWS**

29 **BYLAWS AMENDMENT PROCESS**

30 The following procedure shall govern the process:

- 31 a) These Bylaws may be amended by a majority vote of the
32 members present and voting at any Regular Membership
33 Meeting or Special Membership Meeting.
34 b) Notice of Amendments to the ASSOCIATION Bylaws must be
35 provided to each member's last known mailing address, in
36 person, or by email to each member's last known email
37 address.
38 c) The notice and proposed changes must be provided at least
39 30 days before the Regular Membership Meeting or Special
40 Membership Meeting at which such amendment is to be
41 offered.
42 d) In the event that 30 days notice has not been given, the
43 ASSOCIATION Bylaws may be amended at any Regular
44 Membership Meeting or Special Membership Meeting by
45 unanimous vote.
46
47

- 1 e) Amendments to the Bylaws shall be effective immediately
2 upon adjournment of the conference at which they are
3 adopted.
4

5
6 **ARTICLE X - TONY LOPEZ SCHOLARSHIP PROGRAM**
7

8 **TONY LOPEZ SCHOLARSHIP PROGRAM GUIDELINES**

9 The following procedure shall govern the Tony Lopez
10 Scholarship Program:

- 11 a) The following persons are eligible:

- 12 • LANGEA Members
13 • Unmarried dependent children of LANGEA Members
14 • Spouses of LANGEA Members
15 • Unmarried spouses and unmarried dependent children
16 of deceased LANGEA Members who were in good standing
17 at the time of their death
18 • Unmarried grandchildren of LANGEA Members

- 19 b) Honorary and Associate Membership does not qualify any of
20 the persons listed above eligibility to apply for a
21 scholarship.

- 22 c) LANGEA Member applicants, parent or guardian of unmarried
23 children who are applicants, and members whose spouse is
24 an applicant must have at least one year remaining on
25 his/her enlistment following completion of the school
26 year for which the application is submitted, or has
27 served twenty (20) or more years of service.

- 28 d) Scholarships will be awarded in the amount of \$2,000.00
29 each, with the option for the Board of Directors to
30 increase the scholarship amount based on donations to the
31 scholarship fund and the number of scholarships shall be
32 determined annually by the association Board of Directors.

- 33 e) Applicants must be enrolled as full-time students at an
34 accredited (must be listed in the database of accredited
35 postsecondary institutions and programs) college,
36 university, and trade or business school.

- 37 f) Graduate students are not eligible for the scholarship.

- 38 g) Awards will be disbursed in two checks (50% in each
39 check) sent directly to the recipient with each check
40 made payable to the recipient on a quarterly or semester
41 basis. To receive the awards, verifications will be
42 required to the effect that enrollment has commenced. To
43 receive subsequent payments, individual must submit
44 verification of good standing at his/her institution.

- 45 h) There shall be no consideration whatsoever given because
46 of friendship, rank or grade of applicant, applicant's
47 parents, or applicant's spouse. (Neither shall
48 applicant's geographical place of residence be

considered). Awards will be made on the basis of scholarship, character, leadership, and need. All applications will include:

- A transcript of High School Credits or a transcript of College credits for applicants already in institutions of higher learning.
 - A letter from the applicant with specific reason(s) on why they are pursuing their education and why financial assistance is required.
- i) Former recipients of the Tony Lopez Scholarship are not eligible to reapply. Those persons who have previously applied for a Scholarship Award and were not selected may reapply.
- j) If the recipient does not complete the school term for which the scholarship is awarded (due to any cause other than sickness or physical injury), the recipient will refund the award to the Louisiana National Guard Enlisted Association within sixty (60) days from the date enrollment was terminated.
- k) The application process may be completed online.
- l) Application deadline will be set by the Committee in order to facilitate the selection process.

ARTICLE XI - AWARDS

ROBERT A. HAYDEL PRESIDENTS AWARD

PURPOSE: The Robert A. Haydel Award is to provide a means of recognition to an individual who distinguishes themselves with outstanding and exceptional service to the ASSOCIATION.

- a) Recipient must be an active member of the ASSOCIATION.
- b) The recipient will be selected by the Chairman.
- c) Awarded to an individual who has contributed outstanding and exceptional service to the ASSOCIATION.
- d) Although a single accomplishment may be deemed a qualification for this award, it must be of such a nature that stands out above all others.
- e) Particular consideration should be given to those individuals who have contributed outstanding and exceptional service of a sustained nature.
- f) Honorary and Corporate Memberships are not eligible for this award.

DONALD J. EVERETT MEMBERSHIP AWARD

PURPOSE: The Donald J. Everett Membership Award is to provide a means of recognition for achieving the membership goals of the ASSOCIATION.

- a) Units will have a membership goal established at every Regular General Membership Meeting, prior to the close of the business session.
- b) All units that achieve their membership goals 30 days prior to the next Regular General Membership Meeting will receive a membership award from the ASSOCIATION.
- c) The Major Command (Major Commands are listed in Article VI, under Quorum, Section c) that achieves the highest percentage above and beyond their established membership goal will have an engraved plate affixed to the Donald J. Everett Membership trophy along with the year that it was earned.
- d) This trophy will be a travelling trophy that will be housed at the Major Command headquarters and returned to the Regular General Membership Meeting each year to be awarded to the next recipient.

MINUTEMAN AWARD

PURPOSE: The Minuteman Award is to provide a means of recognition to an individual for outstanding service which was performed on behalf of the ASSOCIATION.

- a) Recipients of this award do not have to be active members of the ASSOCIATION.
- b) The recipient will be selected by the Board of Directors.
- c) Awarded to an individual who has contributed outstanding and exceptional service to the ASSOCIATION.
- d) Although a single accomplishment may be deemed a qualification for this award, it must be of such a nature that stands out above all others.
- e) Particular consideration should be given to those individuals who have contributed outstanding and exceptional service of a sustained nature.
- f) There may be up to three (3) Minuteman Awards selected and presented in any given year.

LANGEA Junior Enlisted Servicemember of the Year Award

PURPOSE: the LANGEA Junior Enlisted Servicemember of the Year Award provides a means of recognition to an individual who distinguishes themselves with outstanding and exceptional performance to both their unit and community.

- a) The recipient will be nominated by their peers/supervisors.
- b) Nominee must be currently serving with the Louisiana National Guard.
- c) Nominee must not have any open adverse action flags.
- d) Winner will be selected by the Board of Directors.
- e) LANGEA membership is not required to receive the award.
- f) Awardee will be gifted the following: a one-year LANGEA

49 Membership, banquet night registration for the awardee and one
50 Guest, and two-night hotel stay during the annual Enlisted
51 Conference.

I hereby certify that I am the duly elected and acting Secretary of the Louisiana National Guard Enlisted Association, and that the foregoing Bylaws constitute the Bylaws of said corporation as duly adopted, amended, and approved as of September 29, 2018.

In witness thereof, I have signed my name this 5th day of May, 2024.


Erica R. Gomez
Board Secretary